



## City and County of Swansea

### Notice of Meeting

You are invited to attend a Meeting of the

## Governance & Audit Committee

**At:** Remotely via Microsoft Teams

**On:** Tuesday, 8 February 2022

**Time:** 2.00 pm

**Chair:** Paula O'Connor

#### Membership:

Councillors: C Anderson, P M Black, D W Helliwell, T J Hennegan, P R Hood-Williams, O G James, J W Jones, M B Lewis, C E Lloyd, S Pritchard, J A Raynor, L V Walton and T M White

Lay Member: Julie Davies

Watch Online: <https://bit.ly/3s3lCxw>

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<b>Agenda</b>		<b>Page No.</b>
<b>1</b>	<b>Apologies for Absence.</b>	
<b>2</b>	<b>Disclosures of Personal and Prejudicial Interests.</b> <a href="http://www.swansea.gov.uk/disclosuresofinterests">www.swansea.gov.uk/disclosuresofinterests</a>	
<b>3</b>	<b>Minutes.</b> To approve & sign the Minutes of the previous meeting(s) as a correct record.	<b>1 - 4</b>
<b>4</b>	<b>Internal Audit Annual Plan 2021/22 - Monitoring Report for the Period 1 October 2021 to 31 December 2021. (Simon Cockings)</b>	<b>5 - 21</b>
<b>5</b>	<b>Internal Audit Recommendation Follow-Up Report - Quarter 3 2021/22. (For Information) (Simon Cockings)</b>	<b>22 - 27</b>
<b>6</b>	<b>Corporate Risk Overview – Quarter 3 2021/22. (For Information) (Richard Rowlands)</b>	<b>28 - 75</b>
<b>7</b>	<b>Place: Internal Control Environment 2021/22. (For Information) (Martin Nicholls)</b>	<b>76 - 83</b>
<b>8</b>	<b>Workforce Strategy. (For Information) (Adrian Chard)</b>	<b>84 - 92</b>

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|----|--|----------|
| 9  | Service Centre – Accounts Receivable Update. (Verbal) (Ben Smith)                        |          |
| 10 | Governance & Audit Committee Action Tracker Report. (For Information) (Jeremy Parkhouse) | 93 - 98  |
| 11 | Governance & Audit Committee Work Plan. (For Information) (Jeremy Parkhouse)             | 99 - 118 |

**Next Meeting:** Tuesday, 8 March 2022 at 2.00 pm

*Huw Evans*

**Huw Evans**  
**Head of Democratic Services**  
**Tuesday, 1 February 2022**  

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**Contact: Democratic Services: - 636923**